

List of Hospital-wide/Department Policies & Procedures Submitted to JCC for Approval on November 8, 2016

1. <u>a. New Hospital-wide Policies and Procedures</u>		
Policy Number	Title	Comments/Reason(s) for Policy & Procedure Development
LHHPP 22-11	Patient/Resident Freedom from Abuse on Social Media Policy	Created to support the effective and responsible use of social media.
LHHPP 27-06	Guidelines for Inpatient Rehabilitation Facility Documentation	Created to establish protocol for assessment and documentation of patients admitted to the Pavilion Mezzanine Acute Rehabilitation unit.
LHHPP 50-11	Procurement Card	Created to ensure a process for the utilization of a procurement card.
<u>b. New Department Policies and Procedures</u>		
Department: Nursing		
Policy Number	Title	Comments/Reason(s) for Revision
NPP M 3.0	Medi-Therm II Hyper/Hypothermia Machine	New policy to address the use of the Gaymar Medi-Therm II Hyper/Hypothermia Machine (not to be used solely for comfort).
2. <u>a. Revised Hospital-wide Policies and Procedures</u>		
Policy Number	Title	Comments/Reason(s) for Revision
LHHPP 20-09	Short Stay	Clarification of the bi-monthly hospital-wide short stay review meeting by Social Services Director and the Patient Flow Coordinator.
LHHPP 22-01	Abuse Prevention, Identification, Investigation and Response	Clarification that an independent investigation of abuse allegation involving Registry staff will be conducted by the CNO.
LHHPP 22-06	Residents' Council	Inclusion of the Resident Council Bylaws as an appendix.
LHHPP 23-01	Resident Care Plan, Resident Care Team & Resident Care Conference	Clarification of nursing assistant and assigned licensed nurse role in the Resident Care Conference.
LHHPP 24-07	Visiting Hours	Clarification that visiting hours are recommended times and visitors must check in upon arrival.
LHHPP 24-10	Coach Use for Close Observation	Title change from <i>Close Observation</i> to <i>Coach Use for Close Observation</i> . Clarification of the role and expectations of the Coach.
LHHPP 25-07	Antimicrobial Stewardship Program	Revision of policy to include targeted antimicrobial prescriptions on the SNF units.
LHHPP 29-06	Caring for the Deceased, Use of Morgue, and Provision of Death Certificates	Inclusion of a procedure regarding morgue monitoring.

LHHPP 45-01	Gift Fund Management	Update of reimbursement process, reimbursement request forms, and budgetary planning processes.
LHHPP 55-01	Medicare Part A Eligibility, Certification and Coverage	Title change to <i>Payor Eligibility Certification and Coverage</i> . Revision of determination procedures for primary payor certification and coverage.
LHHPP 55-02	Processing of Long Term Care Treatment Authorization Requests	Updated to reflect new Electronic Treatment Authorization Request (eTAR) policies and procedures.
LHHPP 55-03	Pre-Admission Screening and Resident Review (PASRR)	Revision of the procedure for PASRR completion and completion of a level II referral to DMH that will be electrically uploaded to the EHR system.
LHHPP 73-06	Bloodborne Pathogen Exposure Control Plan	Revision of the policy and purpose of the BBP plan.
LHHPP 73-07	Aerosol Transmissible Disease Exposure Control Plan	Revision of the procedure for transferring residents requiring airborne isolation; and the steps necessary for exposure incident follow-up.
LHHPP 75-03	Disorderly or Disruptive Visitors	Clarification that visiting hours are recommended times.
LHHPP 75-10	Appendix H Visitors Screening Process	Clarification that visiting hours are recommended times. Process provided for visitor screening and authorization procedures.

b. Revised Department Policies and Procedures

Department: Nursing

Policy Number	Title	Comments/Reason(s) for Revision
NPP F 5.0	Nursing Management of Urinary Catheters	Included section on "Urinary Catheter Care Maintenance for Aquatic Services."
NPP F 7.0	Replacement and Care/Maintenance of an Existing Suprapubic Catheter	Included section on "Suprapubic Catheter Maintenance for Aquatic Services." Added Catheter Plug with Cap under equipment list.

Department: Pharmacy

Policy Number	Title	Comments/Reason(s) for Revision
Pharm 02.01.06	Expiration Dating of Pharmaceuticals	Revision of the procedure for multi-dose vials of injectables that contain preservative.

3. a. Hospital-wide Policies and Procedures for Deletion

Policy Number	Title	Comments/Reason(s) for Deletion
None.		